



**2019-20 PARTICIPATION AWARD RECAP FORM**

To be submitted no later than the end of Week 10 of each term to Kira Hughes, Student Resources & Engagement Office, Snell 133). FUNDS NOT USED OR ENCUMBERED BY THE END OF EACH SPRING TERM WILL BE FORFEITED.

Student Club Name:	
President (Name and ONID email):	
Treasurer (Name and ONID email):	
Faculty Advisor (Name and phone):	

Participation Funds Awarded for 2019-20	
Funds Used Fall term	
Funds Used Winter term	
Funds Used Spring term	
Balance	

Event & Expense Description*	Date of Event	# of Participants	Actual Expense
CLUB TREASURER Signature and Date:			
FACULTY ADVISOR Signature and Date:			

\*Please provide a copy of receipts along with a description of your expense. If your expense is for Motor Pool charges please type in the Reservation #. If they are for travel related expenses please work with Alan Rudisill in the FOBC, Stag 270, to obtain a copy of your bills.